

Cowlitz Youth Soccer Association

Board Meeting/Ops Meeting Minutes

Date: February 7, 2024

Present: Trieste Madden, Tara Hargrave, Erin Brunelle, Kristi Koethe, Amy Kleine, Darcella Page, Sara Cameron, Norma Britt

Operations Meeting called to order at 6:14pm

Motion to approve minutes from last month's CYSA Ops/Board of Directors meeting, with revision to remove Kelso from section regarding change of bank accounts, as Jennifer Fiala will remain Treasurer for Kelso Soccer Club, by Amy Kleine.

Seconded by Sara Cameron.

All approved. No opposed.

Club Reports

- Longview
 - They are continuing to work on fields, hoping to get JH Kelly to install new water line. Also working on golf cart. Trying to get Les Schwab to help sponsor the golf cart. Possibly multiple locations will sponsor. They obtained a grant for goals, but need to get them set up and pictures taken as the grant requires photos. There is an irrigation leak somewhere, but not sure where, discovered when they had no water. Registration seems to be going well. 309 registered, 91 in cart. They will increase fees to \$85 in the fall.
- Kelso
 - No one from Kelso Soccer Club present. However, Candice relayed to Trieste that everything is going great with registration.
- Castle Rock/Toutle Lake
 - No spring season, but we had a few people reach out via email/Facebook, so we printed small flyers to go in Friday folders in Castle Rock elementary school and Toutle Lake elementary. They will go out this Friday.
- Kalama
 - They have a meeting coming up Friday. Working to recruit more members at large to provide additional field support. Coaches meeting scheduled for March 18th, gear day (prep) March 11th. Flyers distributed at schools.
- Timber Barons
 - No one present.

Committee Reports

- Registrar

- Dar said it's going well. Process is faster. Assisting parents with uploading birth certificates directly to program rather than going through registrar.
- Disciplinary
 - Kelso coach will have all coaching privileges revoked due to violation of agreement reached after last years' disciplinary issues.
- Referee
 - Cost for program: \$29 subscription fee per month, \$1 per game that is assigned and accepted. \$10 every time a payment is sent. No limit to number of refs within program. The goal is the pay certified referees twice per season.
 - March 23rd, certified referee clinic
- Scheduler
 - Has it been determined who will be handling scheduling? Jenn Jolly has offered to handle game scheduling. Kristi spoke with Kelli & Roger at the state meeting. The disciplinary concerns that were raised are not being addressed at the state level but are still active in some way at the CYSA level. If she's going to be scheduler, CYSA needs to rescind the complaint. Trieste was under the impression Jenn needed to submit an appeal, but according to Kristi, as far as the state is concerned, the matter is quashed, but CYSA will need to rescind complaint in order for Jenn to hold a position within CYSA. Discussion regarding how this would be handled.
 - It was decided that Kristi & Tara would talk with Jenn about writing up a reflective statement regarding past actions and future plans to make improvements. It was requested she sign it, email it to CYSA board so they can vote on whether or not to rescind the complaint. It was suggested that this be the way things are handled from now on. If there is an issue/complaint, the individual may be asked to write something up and sign it.
- Coach Liaison
 - Sara wants to start small, doesn't want to take on too much at once. She'd like to create a general email address for this position. She wants to create a google form with some sort of troubleshooting for signing up. List Sara as coach liaison on resources within coach's packet. Preference would be Sara runs coach liaison committee and each club has their own coach liaison. Future: coach training seminars/classes/resources, etc. Sara will oversee coach clearance as well.
- Grant
 - There is a grant for referees. Applications going in ITG program. Tony Roberts is handling this grant. Amy will check in with him to get details.
- Old Business
 - Per WYS, new fees: U10 and under increasing by \$1.25. U11 and up increasing by \$2.25. Competitive (select) increasing by \$3.50.
 - CYSA has not paid player fees to the state. The prior balance had been \$17,290.50. With interest, it is now \$18,629.00. If player fees are not paid prior to the start of the spring season, they could potentially stop us from playing due to not being in

compliance. Of course, everything possible will be done to ensure they are paid as soon as possible.

- New Business
 - Next meeting, we need to discuss jamboree and work to start creating a committee.

Operations Meeting adjourned 8:09pm

CYSA Board of Directors meeting called to order: 8:09pm

CYSA Reports

- President Report
 - No report
- Vice President Report
 - No report
- Treasurer
 - PO Box not paid yet. Tara tried, but wasn't able to get it done today. Zoom membership expired, as planned.
 - Tara doesn't have full access to bank account yet; Jennifer still has access. Funds were transferred from savings to checking to pay state player fees, but then Jennifer wasn't able to pay online with the state as she's been removed as a user. Trieste sending Tara instructions on how to pay.
- Old Business
 - CYSA will not purchase Sports Connect Platform for scheduling or referee program through CYSA. For this spring season, other clubs will piggyback on one of the other clubs.
 - Ops & B of D meetings will be combined from now on. Website will be updated according.

Board of Directors Meeting adjourned: 8:22pm